

1 of the PC's services, and we understand that those documents may include school records,
2 or medical or psychological records of a parent or a child;

3 5. We agree that the term of the PC's appointment is one (1) year; and
4

5 6. We agree to be bound by decisions made by the PC that fall within the scope of the
6 PC's authority and relate to issues submitted to the PC for decision. We understand that
7 the only basis for an objection to the PC's recommendations is that the PC has exceeded
8 his/ her authority. We understand that disagreement with the parenting coordinator's
9 decision or a feeling that the parenting coordinator made the wrong decision is not a basis
10 for objection to the court.
11

12 **Duration of Appointment.**

13 We understand that we may stipulate to have the PC appointed for an additional one year
14 term, or longer, and that to do so, we have to sign a statement like this one agreeing to all
15 the conditions of the appointment. We understand that the PC may be removed earlier
16 than the one year appointment by court order, following a motion which states good cause
17 for the termination; or by stipulation signed by both parties; or by resignation by the PC.
18

19 **Fees.**

20
21 We understand that PETITIONER shall be responsible for and pay 50% of the
22 PC's fees and RESPONDENT shall be responsible for and pay 50% of the fees, subject to
23 reallocation or further order of the Court. We further understand that a parenting
24 coordinator may require an advance deposit towards fees, and that we will be required to
25 pay that advance deposit towards fees in the proportions specified above. We understand
26

1 that the PC will have a written Fee Agreement or Parenting Coordination Agreement
2 which explains how fees are charged, and we understand that we are expected to sign and
3 return that Fee Agreement in order to initiate parenting coordination services
4

5 **Parenting Coordinator Authority.**

6 We understand that the PC is authorized to do those things listed in Rule 74H,
7 Arizona Rules of Family Law Procedure. The PC is not authorized to make a decision
8 that will: a. affect child support, spousal maintenance, or the allocation or property or
9 debt; b. change legal decision-making authority; or c. substantially change parenting time.
10

11 The PC may interview all members of the immediate or extended family or
12 household of both parties and the child(ren) at the discretion of the PC.

13 The PC may interview and request the participation of any and all persons who the
14 PC deems to have relevant information or to be useful participants.
15

16 The PC may recommend that the Court order the parties and/or children to
17 participate in ancillary services, to be provided by the court or third parties, including but
18 not limited to physical or psychological examinations and assessments, psychotherapy,
19 counseling, and alcohol or drug monitoring and testing. The Court shall allocate between
20 the parties the cost of any ancillary service ordered.
21

22 **Procedures.**

23 We understand that the following procedures will be followed:
24

25 (a) Either party may initiate proceedings before the PC. Both parties shall
26 participate in the dispute resolution processes defined by the PC.

1 Once proceedings are initiated by at least one party, the PC shall determine, at his/her
2 discretion, the sequence, frequency, location and duration of meetings and who shall
3 participate in any sessions and meetings.
4

5 (b) Notice to the parties may be made by mail, email, verbally or any other
6 reasonable means. Any notice by mail should be made to the last known address which is
7 on file with the Court. The PC shall proceed with all reasonable diligence. If a party
8 fails to appear at a time and place set for any meeting, the PC may proceed at that time, or
9 at the PC's discretion, continue the meeting to a future day with notice to the absent party.
10

11 (c) If either party fails to participate as requested by the PC, then in addition to
12 all other remedies available under law, the PC may proceed and make recommendations
13 regarding the dispute, if necessary, without the participation of such party.
14

15 (d) The PC shall document the time and subject matter of every session. The
16 PC is not required to make an electronic record of the proceedings. The PC, may, in his
17 or her discretion, electronically record or otherwise preserve any information presented to
18 the PC. The parties shall not electronically record sessions without advance notice to
19 and permission from the PC.
20

21 (e) The PC or the parties may request that the Court procure the attendance of
22 witnesses for any proceedings conducted by the PC.
23

24 (f) The PC may request, with notice to the parties, the Court to issue subpoenas
25 to require the appearance of any person within the jurisdiction of this Court and/or require
26 the production of any documents within the jurisdiction of this Court or under the control

1 of either party or their agents.

2 (g) Upon request of the parties or the Court, the PC is expected to testify. Fees
3 for testimony will be determined by the PC's Fee Agreement and fees will generally be
4 charged to the party requesting that the PC testify, unless otherwise ordered by the court.
5

6 (h) If either or both parties are represented by counsel, there shall be no ex parte
7 communications between the PC and counsel except if such communication relates solely
8 to scheduling or procedural matters. If the PC files written Recommendations on any
9 issues, those Recommendations will be copied to the attorney of record for each party.
10

11 **WHEREFORE**, it is respectfully requested that the Court issue the standard minute entry
12 order appointing Annette T. Burns as the parties' Parenting Coordinator with PETITIONER
13 being responsible for 50% and RESPONDENT being responsible for 50% of Annette T.
14 Burns' fee and cost, subject to reallocation.
15

16 RESPECTFULLY SUBMITTED this ____ day of _____.
17
18
19

20 _____

21
22 COPY of the foregoing HAND-DELIVERED
23 this ____ day of _____ to:

24 and a copy MAILED this date to:

25
26 [copy all parties, counsel, and Judge]